Dear Applicant,

Phoenix is seeking new Trustees to join our established Board of Trustees.

Based in Leicester, Phoenix is a charity engaging approximately 190,000 people annually in its vibrant programme of world cinema, digital arts and learning opportunities.

A high profile and rapidly developing cultural organisation, Phoenix stakeholders include Leicester City Council, De Montfort University and Arts Council England. The organisation has a turnover of £1.9 million and 55 staff.

Phoenix was founded in 1988 and moved into new purpose-build premises at ‘Phoenix Square’ in Leicester’s Cultural Quarter in November 2009. More people are enjoying our programme every year: in 2013/14 our box office sales rose by 26% and café income by 31%, increasing again in 2014/15. Many more people participate in free arts events or use Phoenix for social and business gatherings. We enjoy high levels of customer loyalty, and according to our survey the vast majority of our customers would recommend us to their family and friends.

Throughout Phoenix’s 26-year history as a registered charity, its ethos has been cultural innovation and support for emerging artists, anchored firmly in the local community.

Phoenix is now looking for up to 3 new Trustees to work with the established Board of 10 experienced Trustees - and its management team - to build upon its success.

We are particularly interested to hear from people who have business sector leadership experience, and specific skills: digital marketing, creative media production, community engagement and economic development.

We are looking for strategic thinkers who have the confidence, integrity and credibility to support Phoenix over the next 2-3 years in this voluntary role.

Applications are encouraged by the **21st August 2015**, when the first short-listing panel will take place. The opportunity will then close or could remain, depending on the profile of applications received.

**For informal discussions**, please contact **John Rance, Chief Executive Officer** ([john.rance@phoenix.org.uk](mailto:john.rance@phoenix.org.uk)).

To apply for this post please send a covering letter telling us how you feel you could help us achieve our aims, along with a copy of your CV and the equal opportunities monitoring form to [jobs@phoenix.org.uk](mailto:jobs@phoenix.org.uk) or

Administrative Officer

Phoenix

Phoenix Square

4 Midland Street

Leicester

LE1 1TG

Kind regards,

John Rance

Chief Executive Officer